

**AGENDA
SAPULPA CITY COUNCIL
FEBRUARY 15, 2016**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, February 15, 2016 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.
THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of February 1, 2016.
- B. Consider approving Regular Claims in the amount of \$462,581.81.
- C. Consider approving Payroll Claims in the amount of \$376,278.24.
- D. Consider approving Prepaid Claims:

1. Pitney Bowes Inc. for Pre-Paid Postage fees on mail machine. City check #113262 dated February 2, 2016 for \$1,000.00.

E. Consider approval of City Treasurer's Revenue & Expense Reports through January 31, 2016.

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

1. None

IX. PUBLIC HEARINGS

X. OLD BUSINESS

XI. CURRENT BUSINESS

A. Consider and approve a temporary street closure for the Super Hero Blue Ribbon Dash Family Fun Run/Walk request from Creek County Community Partnership scheduled for Saturday, March 26, 2016 from 7:00 a.m. till 11:00 a.m. for the one mile Fun Run/Walk and 5K Fun Run/Walk.

The following are the specifics of the request:
Streets temporarily closed:

- E Dewey (SH-66), from Creek County Courthouse parking lot to S. Division
- S Division to E. Taft (SH-117)
- E Taft (SH-117) to S. Maple
- S Maple to E Washington
- S Water St. to E. Taft (SH-117)
- E Taft (SH-117) to S. Main (75A & SH-97)
- S Main (75-A & SH-97) to E. Dewey (SH-66)

This temporary street closure request has been approved by the Oklahoma Department of Transportation (ODOT).

B. Consider confirming Mayoral appointment of Mike Hurt to fill the vacant position on the Administration and Finance Standing Committee for a two year term, with said term expiring August 16, 2016.

C. Consider confirming Mayoral appointment of Hugo Naifeh to fill the vacant position on the Public Works and Transportation Standing Committee for a two year term, with said term expiring

August 16, 2016.

- D. Consider confirming Mayoral recommendation of new board member appointments of Ms. Liz Mann and Mr. Johnny Bilby, Sr. and reappointments of Ms. Jan Allen, Mr. Terry Anderson and Ms. Lyn Bingman to the Sapulpa Parks and Recreation Board.
- E. Consider confirming Mayoral appointment of William Byron Shelton to replace the unexpired term of Frank Giehart on the Sapulpa Public Library Board, with said term to expire May, 2017.
- F. Consider acceptance of dedication of Polson Industrial Boulevard,
West 55th Street South and South 59th West Avenue roadway improvements in Polson Industrial Park, City of Sapulpa, and establish a one year warranty date effective February 15, 2016 through February 14, 2017.
- G. Consider acceptance of Water and Sanitary Sewer line Extensions/improvements for Phase 6.2 and 6.3 , Polson Industrial Park and establish a one year warranty date effective February 15, 2016 through February 14, 2017.

XII. NEW BUSINESS

- A. Consider items not know about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. Consider adopting an ordinance amending the zoning ordinance of the City of Sapulpa; defined as the S 50 feet of the W 130 feet of Lot 5, and the W 130 feet of Lots 8 and 9, and the E Half of adjacent alleyway, Block 3, Frisco Place AND all of Lots 6, 7, and 10, and the W Half of adjacent alleyway, Block 3 Frisco Place AND the W 130 feet of Lots 12, 13, 16, and 17, and the E Half of adjacent alleyway, Block 3, Frisco Place AND Lots 11 and 14, Block 3, and the W Half of adjacent alleyway of Frisco Place, an addition to the City of Sapulpa, Creek County, State of Oklahoma, according to the recorded plat thereof, to rezone said properties from RS-3 (Residential Single-Family High Density) to CG (Commercial General) as per SAZ-929 and directing the City Clerk to show each change upon the official zoning map; repealing all ordinances or parts of ordinances in conflict herewith providing for severability and declaring an emergency.
2. Consider approving an Ordinance changing the corporate limits of the City of Sapulpa, Oklahoma by de-annexing certain contiguous tracts of land in a portion of: Section 5, Township 18 North, Range 12 East, Creek County, Oklahoma, from the City limits of Sapulpa, Oklahoma, and declaring an emergency.

B. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma amending the FY 2015-2016 Annual Budget by increasing revenues and appropriations in the Library Fund for the purpose of recognizing grant funds awarded and appropriating such funds for the purpose of training and travel expenses.

C. Bid Awards:

1. None

D. Contracts:

1. Consider approving credit application from J. A. King.
2. Consider acknowledging receipt of CE PLA Conference 2016 Grant

award for Karen Skaggs at Sapulpa Public Library from the Oklahoma Department of Libraries in the amount of \$2,007.00 approving the grant contract and authorizing the Mayor to execute all documents related thereto.

3. Consider approving Modification Number 0001 to Grant Agreement Number P15AP00155 between the United States Department of the Interior National Park Service (NPS) for improvements to the City of Sapulpa's Route 66 Corridor Development Grant Project, and authorize the Mayor to execute same.
4. Consider approving a Professional Services Agreement for Engineering Services with Tetra Tech for services of the Sapulpa NO2 and NO4 Sanitary Sewer Improvements Project in an amount not to exceed \$147,000.00, and authorize the Mayor to execute the said agreement.
5. Consider approving a Professional Services Agreement for Engineering Services with Tetra Tech for services of the Sahoma Lake Dam Rehab Project in an amount not to exceed \$35,723.00 and authorize the Mayor to execute the said agreement.

XIV. COMMITTEE REPORTS

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Sales Tax Breakdown for the month of December, 2015 received in February, 2016.
- B. Informational item – City of Sapulpa Major Revenue Comparison
- C. Informational item - Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSIONS

A. Consider entering into Executive Session for the purpose of discussing:

1. The hiring and employment of a City Manager for the City of Sapulpa. [25 O.S. Section 307 (B) (1).]
2. Discuss negotiations concerning employees and representatives of employee groups. [25 O.S. Section (B) (2).]

B. Consider action in open session regarding matters discussed in Executive Session.

XVII ADJOURNMENT

Name of person posting this Agenda:

Name: _____

Title: _____

Posted this ____ day of _____, 2016 at _____ o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.