

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, MARCH 7, 2016**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, March 7, 2016 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.
THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of February 15, 2016.
- B. Consider approving Regular Claims in the amount of \$501,460.97.
- C. Consider approving Payroll Claims in the amount of \$338,302.82.
- D. Consider approving Special Pay Request: (None.)

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

- 1. None

IX. PUBLIC HEARINGS

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider confirming Mayoral recommendation of new board member appointment of Ms. Wanda Lazor to fill a vacant slot on the Senior Citizen's Advisory Board for 2014-2017 term and reappointments of Ms. Mary Staiger and Ivan Wilson for 2016-2018 term.
- B.. Consider approving an Easement with the Oklahoma Gas and Electric Company across property owned by the City of Sapulpa, Oklahoma located in Section 34, Township 18 North, Range 11 East, Creek County, Oklahoma.
- C. Acknowledge receipt of an appeal submitted by Gem Dirt, LLC, from the recommendation of denial by the Sapulpa Metropolitan Area Planning Commission (SMAPC) in the matter of SUP-001, and consider establishing a scheduling order for the presentation and decision of said appeal process.

XII. NEW BUSINESS

- A. Consider items not know about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

- 1. Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa by changing the zone and district of land described as Lot Thirteen (13), Block 1, Diane Home's Addition to the City of Sapulpa, according to the recorded plat thereof, **from RS-3 (Residential Single-Family High Density) to CS (Commercial Shopping Center District) per SAZ-931**, and directing the City Clerk to show each change upon the official zoning map; repealing all ordinances or parts of ordinances in conflict herewith providing for severability and declaring an emergency.
- 2. Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa by changing the zone and

district of land described as: Lots 6-9 and Lots 40-43, Block 2, Westport Addition to the City of Sapulpa, according to the recorded plat thereof; and Lot 9, Block 2, Lot 12, Block 3, Lot 18, Block 6, Lots 7 - 11, Block 8, Business Men's Addition to the City of Sapulpa, according to the recorded plat thereof; and Lot 8, Block 32, and Lots 10, 12, 15, 16, Block 33, and Lots 9 - 16 Block 36, and Lots 1 - 8, 14 - 16, Block 37, and Lots 1 - 16, Block 44, and Lot 14, Block 46, and Lots 4 - 5, Block 47, Tiger Addition to the City of Sapulpa, according to the recorded plat thereof, from **RS-3 (Residential Single-Family High Density) to RD (Residential Duplex District) per SAZ-930**, and directing the City Clerk to show each change upon the official zoning map; repealing all ordinances or parts of ordinances in conflict herewith providing for severability and declaring an emergency.

3. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, closing to public use the alleyway lying between Lots Six (6) through Eighteen (18) and Lots Five (5) through Seventeen (17), all in Block Three (3), Frisco Place, an Addition to the City of Sapulpa, Creek County, State of Oklahoma; and declaring an emergency.
4. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, amending the Sapulpa City Code Part 12, Chapter 8, Section 12-802, Specific Use Permit List, by adding "Accessory Dwelling Units" as a specified use; repealing all ordinances or parts of ordinances in conflict with this ordinance; providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency.

B. Resolutions:

1. None

C. Bid Awards:

1. Consider awarding the bid for round and elliptical galvanized pipe to Dub Ross Company as being the most responsive and responsible bids. The bid award will be for a period of one (1) year.
2. Consider awarding the bid for *Emergency Equipment plus installation on four (4) police units* to Visual Force, Inc. in the total amount of \$17,524.00 as the most responsive and responsive bid.
3. Consider awarding bid for Construction Manager at Risk Services for the City 's Phase I Youth Sports Complex construction project to DC Bass & Sons Construction Company, as being the lowest and

most responsive and responsible bidder in the amount of 3.25% of the cost of work.

D. Contracts:

1. Consider approving credit application from Texas Western Hospitality.
2. Consider approving the City of Sapulpa Employee Health Insurance renewal with Community Care Insurance Company and authorize the Mayor to execute the necessary documents.
3. Consider acceptance of storm sewer system located at Polson Industrial Park, and establish a one-year maintenance period for this project from February 11, 2016 through February 11, 2017.
4. Consider approving Amendment No. 3 in an additive amount of \$11,300.00 to the Agreement with Meshek & Associates for the Design of East Cobb Avenue Street Rehabilitation Project (North Mission to North Brown Street), to provide for necessary sanitary sewer design improvements, and authorize the Mayor to execute said Amendment.
5. Consider approving an Agreement with DC Bass & Sons Construction Company for Construction Management services associated with the development and construction of the new Sapulpa Youth Sports Complex (Phase I) and authorize the Mayor to execute the same.

XIV. COMMITTEE REPORTS

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Save our Neighborhood information regarding 180 Realty
- B. Informational item - Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSIONS

XVII. ADJOURNMENT

Name of person posting this Agenda:

Name: _____

Title: _____

Posted this _____ day of _____, 2016 at _____ o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.