

**AGENDA
SAPULPA CITY COUNCIL
JULY 5, 2016**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Tuesday, July 5, 2016, at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public have been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS:

A. Consider adopting a proclamation from the Oklahoma Water Environment Association (OWEA) proclaiming July as "Water's Worth It" month in the City of Sapulpa, Oklahoma.

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member however, may remove an item from consent by request.

- A. Consider approving Regular Claims in the amount of \$119,900.25.
- B. Consider approving Payroll Claims in the amount of \$450,087.07.
- C. Consider approving Special Pay Request: (None.)
- D. Consider approving the following Prepaid Claim:
 - 1. State of Oklahoma Board of Veterinary Medical Exam for Renewal Certification Euthanasia for Tracy at Animal Control. City check #114901 dated June 23, 2016 for \$40.00

VIII. ACTION ON NOMINATIONS AND ADMINISTRATION OF OATH OF OFFICE:

- A. Consider confirming a nomination from Ward 5 Councilor, Alan Jones, to fill the existing vacant City Councilor position in Ward 5.

IX. PUBLIC HEARING:

- A. Consider conducting a public hearing on the question of annexing into municipal limits certain territory located in Section 5, Township 18 North, Range 12 East, at the Southeast corner of South 50th West Ave and West 65th St South, described as Lots 1-4, Block 4, Oaks Estates 2nd, an addition to Creek County, Oklahoma.

X. OLD BUSINESS

XI. CURRENT BUSINESS:

- A. Consider approving temporary street closure request from First Baptist Church for Vacation Bible School Block Party. The family night event is on Wednesday, July 27, 2016, from 1:00 p.m. until 8:30 p.m. The temporary requested street closure will be Elm Street from Lincoln to just south of Lee Street and Thompson Street from Elm Street to alleyway between Elm and Oak and does not involve state highway closure.

- B. Consider a temporary street closure request from Sapulpa Main Street for the Concert on Martha's Corner from 6:00 p.m. to 9:30 p.m. on the following Thursdays:

1. July 14th
2. July 28th
3. August 11th

The street closure includes: Water Street – South from Dewey Avenue to Lee Street. This closure does not need Oklahoma Department of Transportation (ODOT) approval.

- C. Consider approving SUP-004-Specific Use Permit for Automobile Sales - New or Used – for the property 15 East Lee Avenue Sapulpa, Oklahoma.
- D. Consider and approve Rules and Regulations for the City of Sapulpa, Wiggley Field Dog Park.

XII. NEW BUSINESS

- A. Consider items not know about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES:

A. Ordinances:

1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, closing to public use of a portion of East Hill Avenue lying east of North Main Street and west of Highway 97, Frisco Place, an Addition to the City of Sapulpa, Oklahoma and declaring an emergency.
2. Consider adopting an Ordinance Extending the Corporate Limits of the City of Sapulpa, Oklahoma, Making Findings of Fact; Annexing an Area Adjacent to the City of Sapulpa at the Southeast corner of South 50th West Ave and West 65th St South, described as Lots 1-4, Block 4, Oaks Estates 2nd, an addition to Creek County, Oklahoma, into and as a Part of the Corporate Limits of the City of Sapulpa, Oklahoma; Designating the Tract to Be Annexed; Providing for the Zoning of the Annexed Area; Providing for Severability; and Declaring an Emergency.

B. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2016/2017 Water Resources Fund Annual Budget by increasing appropriations to provide funds for Debt Service Payments.

C. Bid Awards:

1. Consider rejecting apparent low bid of \$11,900 received from ARM Construction for the demolition of the building at 14 N Water for failure to meet bid specifications, and rejecting \$96,840 bid received from S& J Construction for the demolition of the building at 14 N Water as exceeding available and budgeted funds, and authorizing staff to contract on the open market.

D. Contracts:

1. Consider approving a one (1) year renewal of the Lease with Purchase Option Agreement with American Heritage Bank for financing of the Meter Reading Equipment at the cost of \$50,745.00 to be paid from the Water Resources Fund.
2. Consider approving an Agreement with Broomin' Janitorial Services for cleaning services at the Sapulpa Public Library, in the amount of \$11,400.00 to be paid from the Library Fund.
3. Consider approving an Agreement with Broomin' Janitorial Services for cleaning services at the Literacy Annex of the Library, in the amount of \$4,140.00 to be paid from the Library Fund.
4. Consider approving a Rental Agreement with Pitney Bowes for lease of a mailing machine and accessories in the amount of \$2,040.00 to be paid from the non-departmental accounts of the General Fund and the SMA Fund.
5. Consider approving Addendum 1 to the Reserve Fund Escrow Agreement with the Sapulpa Parks Friends providing for rainy day funds for the Sapulpa Aquatics Center at no cost to the City.
6. Consider and approve a Plugging Agreement with Inland Oil Corp. LLC for oil well remediation work at the Sapulpa Sports Complex site at a total cost of \$17,836.00, to be paid from GO Bond Construction Fund.

7. Consider approving credit application from WesTech Engineering.
8. Consider approving an Agreement with Retail Attractions, LLC for retail development consulting services at the cost of \$36,000.00 paid from economic incentive monies allocated in non-departmental General Fund.
9. Consider approving an Agreement with Wendy Campbell for Cost Tracking Coordinator services associated with the Park Department cost-tracking program in the amount of \$8,280.00 to be paid from the Park and Recreation Fund.
10. Consider approving an Agreement with Titan Commercial Services, LLC, for janitorial services for the BTW Recreation Center and Park Restroom Buildings, in the amount of \$19,800.00 to be paid by from the Park and Recreation Fund.
11. Consider approving an Agreement with J. Tom Chandler for Lake Caretaker Services for operation of Sapulpa's Lake Sahoma Bait & Concessions facility in the amount of \$7,800.00 to be paid from the Hunting and Fishing Fund.
12. Consider approving an Agreement with Jan-Pro Cleaning Systems, for janitorial services for the Sapulpa Senior Citizen Community Center in the amount of \$16,718.00 to be paid from the Park and Recreation Fund.
13. Consider ratifying and approving the Collective Bargaining Agreement between the City of Sapulpa and the Fraternal Order of Police Lodge No. 94, effective July 1, 2016 through June 30, 2017.

XIV. COMMITTEE REPORTS

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY:

- A. Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION:

- A. Consider entering Executive Session for the purpose of:
 - 1. Discussing the status of negotiations with FOP. Lodge 94 [25 O. S. Section 307 (B) (2)].
 - 2. Discussing investigation of conflict of interest issues and the employment of the City Attorney [25 O.S. Section 307 (B) (1) and (4)].
- B. Consider action in open session regarding matters discussed in Executive Session.

XVII. ADJOURNMENT

Name of person posting this Agenda:

Name: _____

Title: _____

Posted this ____ day of _____, 2016 at _____ o'clock p.m.,
at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.