

Bartlett-Carnegie Sapulpa Public Library

Library Board Agenda

August 26, 2016

Board Meeting Date and Location: August 26, 2016

11:00 a.m. Board Room

- I. Call to Order.
- II. Approval of the minutes from last meeting.
- III. Public comments: The purpose of the public comments section of the agenda is for members of the public to speak to the Library Board on any subject not scheduled on the regular agenda. The Library Board shall make no decision or action, except to direct the Library Director to take action, or to schedule the matter for Library Board discussion at a later date. **Those addressing the Library Board are requested to state their names and place of residence. Time allotted to each speaker will be 5 minutes. Maximum time for public comments will be 15 minutes.**
- IV. Committee Reports.
- V. Correspondence and/or Expense Reports.
- VI. New/Old Business.
 - A. Projects:
 1. The library has finished the State Report.
 2. Inventory went well and was able to get things done that usually are difficult to get to any other time. The Genealogy Club brought lunch on that Tuesday, The Friends of the Library brought food for us on Wednesday, and all the library staff went out to eat lunch on Thursday.
 - B. New or Existing Grants:
 1. Sapulpa Library has received a “Digital Images of Oklahoma Project” grant. This can be images or pdfs that houses information or images of historical value to your collection. Workshop was on August 24th and 25th concerning how it is to be done. The library will submit 50 images or more to get scanned and Oklahoma Department of Libraries will get to publish those images on their web page. We will receive a hand held scanner and a storage device of 1 Tb to house their images on and a booklet on what is involved in digitizing images.
- VII. Librarian’s Report & Issues or Concerns:
 - A. (1) The northwest door on the south side has been broken.
- VIII. Adjournment. Next meeting will be Thursday, September 29, 2016 at 11:00a.m.