

**AGENDA
SAPULPA CITY COUNCIL
SEPTEMBER 6, 2016**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Tuesday, September 6, 2016, at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.
THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of the regular City Council meeting of August 15, 2016.

B. Consider approving Regular Claims in the amount of \$342,605.15.

C. Consider approving Payroll Claims in the amount of \$345,031.18.

D. Consider approving Prepaid Claims:

1. ICMA for Joan Riley to attend Annual Conference in Kansas City. City check #115626 dated August 18, 2016 for \$785.00.
2. Mike Morrison dba Inland Oil Corp for plugging abandoning wells. City check #115627 dated August 18, 2016 for \$9,000.00.
3. The Holmes Organisation, Inc. for August Employee Health Coverage. City check #115628 dated August 18, 2016 for \$227,365.40.

VIII. PUBLIC HEARING

- A. Consider conducting public hearing to receive and discuss public input and comments regarding the City of Sapulpa's two (2) 2017 Land and Water Conservation (LWCF) federal grant applications for:
 1. McGoy Park Community Outdoor Recreation Improvements; New Parking area, ADA Connectivity; Playground and Basketball Court Improvements; Landscaping
 2. Kelly Lane Park Outdoor Fitness Facility Equipment; Playground Improvements – (Phase 2 of 2)

IX. OLD BUSINESS

X. CURRENT BUSINESS

- A. Confirm the appointment of Harry Haefner as Chief of Police Department of the City of Sapulpa.
- B. Consider approving SUP-005 – Specific Use Permit for a Crematory for the property at 11969 South 161st West Avenue, Sapulpa, Oklahoma.
- C. Consider amending the City of Sapulpa Human Resources Policies and Procedures Manual by adding Section 504.9, providing for a schedule for tenure pay for full-time non-bargaining employees of the City.

XI. NEW BUSINESS

- A. Consider items not know about prior to posting the Agenda.
 1. None

XII. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. None

B. Resolutions:

1. Consider approving a Resolution declaring the Public Necessity for the taking, appropriating and condemning a certain tract of land located in Section 2, Township 17 North, Range 11 East, Creek County, State of Oklahoma, for public park utility purposes, and authorizing and directing the proper officials of the City of Sapulpa to institute proceedings to condemn said lands.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, declaring support for the 2017 Land & Water Conservation Fund Grant Applications and endorsing the McGoy Park and Kelly Lane Park Improvement Projects to be accomplished by funding said Grants.

C. Bid Awards:

1. None

D. Contracts:

1. Consider approving an Agreement with the Sapulpa Area Chamber of Commerce to conduct activities within the corporate limits of the City for payment of 18.75% of the net funds collected from Hotel/Motel Tax.
2. Consider approving a Contract between the City of Sapulpa and Uptown Sapulpa Action, Inc. ("Main Street") to provide economic Development programs to enhance the growth of downtown Sapulpa, Oklahoma, to be paid from the General Fund.
3. Consider approving the Agreement with the Oklahoma Department of Transportation (ODOT) to upgrade traffic signals at four (4) locations on Main Street at no cost to the City.
4. Consider approving an Agreement with Cox Communications for internet data, phone and voice mail services, for a monthly service charge of \$10,218.68 to be paid from the General Fund.
5. Consider approving an application for Permit and Payment for such to the Oklahoma Department of Environmental Quality (ODEQ) to cover the cost of the permit for the construction of the 3,500 foot waterline extension to serve the Bartlett Youth Sports Complex in the amount of \$1,058.23 to be paid from the GO Bond Fund.
6. Consider approving Addendum 1 to the Agreement with BKL, Inc., for Engineering Services for the East Bird Avenue improvements in the amount of \$9,000.00 to be paid from the Street Improvement

Sales Tax Fund.

7. Consider approving Amendment No. 2 to Agreement for Professional Engineering Services with Keithline Engineering Group, PLLC to provide additional civil engineering services for the redesign of 49th West Avenue connection at the Polson Industrial Park in the amount of \$8,825.00 to be paid from the Grants and Aid Fund.
8. Consider approving an Employment Agreement with City/Trust Attorney, David R. Widdoes, and authorize the Mayor/Chairman to execute said agreement.

XIII. COMMITTEE REPORTS

XIV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Estimate of Needs & Millage Calculation
- B. Informational item - Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XV. EXECUTIVE SESSIONS

- A. Consider entering into Executive Session to:
 1. Discuss the employment of the City Attorney, David R. Widdoes [25 O.S. Section 307 (B) (1).]
- B. Consider action in open session regarding matters discussed in Executive Session.

XVI ADJOURNMENT

Name of person posting this Agenda:

Name: _____

Title: _____

Posted this ____ day of _____, 2016 at _____ o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.