

MINUTES

Sapulpa Historic Preservation Commission
Tuesday, March 24, 2015 4:00 P.M.
Sapulpa City Hall Conference Room 425 East Dewey

1. Meeting called to order at 4:00 p.m.

2. Roll Call:

Members Present: Mark Courtney, Rick Engleman, Tami Fleak, Mary Jo Stansbury, Will Berry

Members Absent: Cindy McDonald, Melinda Ryan

Members present requested Urban Development Director Rachel Clyne chair the meeting.

3. Approval of February 24, 2015 minutes

Motion passed unanimously.

4. Items for Discussion

A. Example pictures of the current condition of two buildings in the Historic Preservation District provided by Cindy McDonald.

Members viewed photos of two properties that were in different states of disrepair. Including, replacing canvas awnings or removal of the frames and the repair of windows, with consideration for the cost of glass versus plywood.

Director Clyne stated that the current code does not support requesting property owners to fix or replace glass in windows

While members conceded that plywood has been used in the past, replacement of the glass may ultimately be the better choice due to sealing the structure with a waterproof covering as opposed to a porous covering.

Director Clyne stated that enforcement would require an Ordinance to be created by City Attorney Widdoes and be presented to City Council for approval.

Members also discussed possible addition of the Ordinance language to the revision of Chapter 8 Historic Preservation, of the Zoning Code

5. Old Business -none

6. New Business -none

7. Meeting informally adjourned.

Chair Cindy McDonald