

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of September 6, 2016

The City Council of Sapulpa, Oklahoma, met in regular session Tuesday, September 6, 2016, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Councilors Present: Reg Green, Mayor
John Anderson
Marty Cummins
Wes Galloway
Craig Henderson
Alan Jones
Hugo Naifeh
Charles Stephens
Carla Stinnett

Councilor Absent: Louis Martin, Vice-Mayor

Staff Present: City Clerk Shirley Burzio, City Manager Joan Riley, Assistant City Manager Rick Rumsey, City Treasurer Pam Vann and City Attorney David Widdoes

INVOCATION:

The invocation was given by Rev. Mike Peters.

PLEDGE OF ALLEGIANCE:

The "Pledge of Allegiance" was led by Mayor Reg Green.

PUBLIC COMMENTS:

Ms. Jamie Westmoreland, resident of Lakes at Jefferson Heights, spoke to the council about no sidewalks along Wickham Road. She suggested that sidewalks be considered when development takes place in the area. At this time, there are no sidewalks in the area of the Jefferson Heights School.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of September 6, 2016

CONSENT AGENDA:

Motion was made by Councilor Alan Jones, seconded by Councilor Charles Stephens, to approve the consent agenda, which had the following items of business listed on it:

1. Approve the minutes of the regular city council meeting of August 15, 2016;
2. Approve regular claims in the amount of \$342,605.15;
3. Approve payroll claims in the amount of \$345,031.18;
4. Approve prepayment to ICMA in the amount of \$785.00 for City Manager Joan Riley to attend a conference in Kansas City; Mike Morrison, d/b/a Inland Oil Corporation, in the amount of \$9,000.00, for plugging & abandoning oil wells; The Holmes Organisation, Inc., in the amount of \$227,365.40, for August , 2016, employees' health insurance premiums.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

PUBLIC HEARING TO RECEIVE AND DISCUSS PUBLIC INPUT AND COMMENTS REGARDING THE CITY OF SAPULPA'S TWO (2) 2017 LAND AND WATER CONSERVATION FEDERAL GRANT APPLICATIONS FOR MCGOY PARK COMMUNITY OUTDOOR RECREATION IMPROVEMENTS, NEW PARKING AREA, ADA CONNECTIVITY, PLAYGROUND AND BASKETBALL COURT IMPROVEMENTS AND LANDSCAPING; AND KELLY LANE PARK OUTDOOR FITNESS FACILITY EQUIPMENT AND PLAYGROUND IMPROVEMENTS (PHASE 2 OF 2):

Park and Recreation Director, John Waytula told the council the federal grant share for McGoy Park will be in the amount of \$25,000.00, with the city matching share being \$25,000.00. The city's match will consist of a \$10,000.00 cash match from the 2016-2017 fiscal year budget and \$15,000.00 from "in-kind services" of labor and equipment. Improvements to McGoy Park will consist of barrier-free access to all park amenities, new playground equipment and fall zone safety surfacing, basketball court resurfacing and goals, park benches, a waterline connection, and landscaping.

No written or oral comments were presented by any concerned citizen.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of September 6, 2016

PUBLIC HEARING - continued:

According to Park and Recreation Director John Waytula, the federal grant share for Kelly Lane Park will be \$50,000.00, with the city's match being in the amount of \$50,000.00. The city's match will consist of \$35,200.00 from cash funds and \$14,800.00 from in-kind equipment and labor. Following a playground safety inspection audit, the city's insurance provider, Oklahoma Municipal Assurance Group, recommended the removal of the 1990 wooden playground system. Improvements to Kelly Lane Park will be new playground with modern playground equipment, ADA connectivity, and six additional outdoor fitness equipment units.

No written or oral comments were presented by any concerned citizen.

CONFIRM THE APPOINTMENT OF HARRY HAEFNER AS CHIEF OF POLICE DEPARTMENT OF THE CITY OF SAPULPA:

Motion was made by Councilor Marty Cummins, seconded by Councilor Charles Stephens, to confirm the appointment of Harry Haefner as Chief of Police to the City of Sapulpa's Police Department.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

CONSIDER APPROVING SUP-005, SPECIFIC USE PERMIT FOR A CREMATORY FOR THE PROPERTY AT 11969 SOUTH 161ST WEST AVENUE, SAPULPA, OKLAHOMA:

Motion was made by Councilor Craig Henderson, seconded by Councilor Alan Jones, to approve SUP-005, Specific Use Permit for a crematory to be located at 11969 South 161st West Avenue, Sapulpa, Oklahoma.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of September 6, 2016

CONSIDER AMENDING THE CITY OF SAPULPA HUMAN RESOURCES POLICIES AND PROCEDURES MANUAL BY ADDING SECTION 504.9, PROVIDING FOR A SCHEDULE FOR TENURE PAY FOR FULL-TIME, NON-BARGAINING EMPLOYEES OF THE CITY:

Motion was made by Councilor Marty Cummins, seconded by Councilor Hugo Naifeh, to approve the amendment to the City of Sapulpa's Human Resources Policies and Procedures Manual by adding Section 504.9, providing for a schedule for tenure pay for full-time, non bargaining employees of the city.

ROLL CALL: AYE-Marty Cummins, Reg Green, Craig Henderson, Hugo Naifeh, Carla Stinnett. NAY-John Anderson, Wes Galloway, Alan Jones, Charles Stephens. Motion carried 5-4.

RESOLUTIONS:

Motion was made by Councilor Craig Henderson, seconded by Councilor Marty Cummins, to approve the adoption of the following resolution:

1. RESOLUTION NO. 4455 DECLARING THE PUBLIC NECESSITY FOR THE TAKING, APPROPRIATING, AND CONDEMNING OF A CERTAIN TRACT OF LAND IN SECTION 2, TOWNSHIP 17 NORTH, RANGE 11 EAST, OF THE INDIAN BASE AND MERIDIAN, IN CREEK COUNTY, STATE OF OKLAHOMA, FOR PUBLIC PARK UTILITY PURPOSES, AND AUTHORIZING AND DIRECTING THE PROPER OFFICIALS OF THE CITY OF SAPULPA TO INSTITUTE PROCEEDINGS TO CONDEMN SAID LANDS; AND DECLARING AN EMERGENCY

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

Motion was made by Councilor Craig Henderson, seconded by Councilor Marty Cummins, to approve the adoption of the following resolution:

1. RESOLUTION NO. 4456 DECLARING SUPPORT FOR THE 2017 LAND AND WATER CONSERVATION FUND GRANT APPLICATIONS AND ENDORSING THE MCGOY PARK AND KELLY LANE PARK IMPROVEMENT PROJECTS TO BE ACCOMPLISHED BY THE FUNDING OF SAID GRANTS

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of September 6, 2016

CONTRACTS:

Motion was made by Councilor Marty Cummins, seconded by Councilor Craig Henderson, to approve the following contracts:

1. Approve an agreement with the Sapulpa Area Chamber of Commerce to conduct activities within the corporate limits of the city for payment of \$18.75% of the net funds collected from the hotel/motel tax;
2. Approve the contract with Uptown Sapulpa Action, Inc., d/b/a Sapulpa Main Street, in the amount of \$30,000.00, to provide economic development programs to enhance the growth of downtown Sapulpa, Oklahoma, funding to be paid from the General Fund;
3. Approve the agreement with the Oklahoma Department of Transportation, in the amount of \$852,874.00, to upgrade traffic signal at four locations on Main Street, at no cost to the city;
4. Approve an agreement with Cox Communications for internet data, telephone and voice mail services, for a monthly service charge of \$10,218.68, to be paid from the General Fund;
5. Approve an application for permit and payment for such to the Oklahoma Department of Environmental Quality, to cover the cost of the permit for the construction of the 3,500' waterline extension to serve the Bartlett Youth Sports Complex in the amount of \$1,058.23, to be paid from the General Obligation Bond Fund;
6. Approve Addendum No. 1 to the agreement with BKL, Inc., for engineering services for the East Bird Avenue Improvements Project in the amount of \$9,000.00, to be paid from the Street Improvement Sales Tax Fund;
7. Approve Amendment No. 2 to the agreement for professional engineering services with Keithline Engineering Group, PLLC, to provide additional civil engineering services for the redesign of 49th West Avenue connection at the Polson Industrial Park in the amount of \$8,825.00, to be paid from the Grants and Aid Fund.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of September 6, 2016

INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER OR CITY ATTORNEY:

The following informational items were submitted to the council for discussion and review only, no action was taken:

1. Estimate of Needs and Millage Calculation;
2. Project status report from Tetra Tech, Inc., for city and trust authority projects.

CONSIDER ENTERING INTO AN EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT OF THE CITY ATTORNEY, DAVID R. WIDDOES (25 O.S. SECTION 307(B)(1)):

Motion was made by Councilor Craig Henderson, seconded by Councilor John Anderson, to approve an executive session to discuss the employment of the city attorney, David R. Widdoes.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

The council departed from the council chamber at 7:50 o'clock P.M. so that an executive session could be convened.

CONSIDER ACTION IN OPEN SESSION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION:

At 8:24 o'clock P.M. and in open session, Mayor Reg Green called the regular council meeting to order.

CONSIDER APPROVING AN EMPLOYMENT AGREEMENT WITH THE CITY/TRUST ATTORNEY, DAVID R. WIDDOES, AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT:

Motion was made by Councilor Hugo Naifeh, seconded by Councilor Charles Stephens, to approve the city attorney's employment agreement as proposed, except adding three additional vacation days not five vacation days.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of September 6, 2016

ADJOURNMENT:

There being no further business, motion was made by Councilor Alan Jones, seconded by Councilor John Anderson, to adjourn the meeting.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.