

MINUTES

Sapulpa Historic Preservation Commission
Tuesday, February 24, 2015 4:00 P.M.
Sapulpa City Hall Conference Room 425 East Dewey

1. Meeting called to order at 4:00 p.m.
2. Roll Call:

Members Present: Rick Engleman, Tami Fleak, Cindy McDonald, Mary Jo Stansbury

Members Absent: Mark Courtney, Melinda Ryan, Will Berry
3. Members and staff discussed possible candidates to replace Frank Gierhart since due to illness he will be unable to finish his term.
4. Approval of January 27, 2015 minutes with the following amendment on Rick Engleman's motion. The amendment was: Additionally they discussed the possibility of the committee being *more than* a recommending body only with final approval or denial being decided by the City Council.

Motion passed unanimously.

5. Items for Discussion
 - A. Historic Preservation – Types of Intervention
 - a. Preservation
 - b. Restoration
 - c. Reconstruction
 - d. Rehabilitation

Members discussed possible steps to begin basic preservation efforts based on the condition of properties, specifically the exterior condition, in the Historic District at this time.

- To stop the deterioration, by establishing the baselines on the buildings where they are right now and periodically revisit the properties to reevaluate their condition.
- Revision of the code to give HP the authority to cause the building owner to adhere to minimum maintenance standards.
- Signage – giving 3 possible examples to present to applicants as their only choices.

6. Old Business – none

7. New Business - none

8. Meeting informally adjourned.

Chair Cindy McDonald