

**CITY OF SAPULPA, OKLAHOMA**

**COUNCIL PROCEEDINGS**

Meeting of March 20, 2017

The City Council of Sapulpa, Oklahoma, met in regular session Monday, March 20, 2017, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Councilors Present: Reg Green, Mayor  
Louis Martin, Jr., Vice-Mayor  
Marty Cummins  
Wes Galloway  
Craig Henderson  
Alan Jones  
Hugo Naifeh  
Carla Stinnett

Councilors Absent: John Anderson  
Charles Stephens

**INVOCATION:**

The invocation was given by Rev. Alan Schneider.

**PLEDGE OF ALLEGIANCE:**

The "Pledge of Allegiance" was led by Mayor Reg Green.

**MINUTES:**

Motion was made by Councilor Craig Henderson, seconded by Councilor Marty Cummins, to approve the minutes of the March 6, 2017, regular city council meeting.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of March 20, 2017

**AWARDS, PRESENTATIONS AND PROCLAMATIONS:**

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Carla Stinnett, to approve a proclamation proclaiming April 2017 as "Child Abuse Prevention Month."

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**APPOINTMENTS:**

Motion was made by Councilor Craig Henderson, seconded by Vice-Mayor Louis Martin, to approve the appointment of Paula Bingman, Pete Egan, Art Baisley and Johnny Bilby, Sr, to the Sapulpa Parks and Recreation Advisory Board for the 2017-2020 term.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**CONSENT AGENDA:**

Motion was made by Councilor Alan Jones, seconded by Councilor Hugo Naifeh, to approve the consent agenda, which had the following items of business listed on it:

1. Approve claims in the amount of \$578,432.22;
2. Approve two prepaid claims totaling \$956.78 (Journey House, Inc., in the amount of \$337.89, for a lifesavers conference and Hyatt Place Charlotte, in the amount of \$618.89, for hotel reservations).

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of March 20, 2017

**COMMUNITY DEVELOPMENT - SAZ-939 REQUEST TO REZONE PROPERTY LOCATED NORTHWEST OF THE INTERSECTION OF EAST THOMPSON AVENUE AND SOUTH MAYFIELD STREET FROM AG (AGRICULTURE) AND RM-1 (RESIDENTIAL MULTI-FAMILY LOW DENSITY DISTRICT) TO RS-3 (RESIDENTIAL SINGLE-FAMILY HIGH DENSITY DISTRICT):**

According to Rachel Clyne, Urban Development Director, on February 28, 2017, the Sapulpa Metropolitan Area Planning Commission voted to recommend to the city council the approval of rezoning request SAZ-939. The rezoning request complies with the Sapulpa Comprehensive Plan Future Land Use Map.

Cindy Swift, 1505 East Thompson Avenue, and Rebecca Collins, 209 Moccasin Lane, expressed concerns about the lack of infrastructure in their neighborhoods, and the insufficiency of Mayfield Street, which is a non-dedicated city street, to support additional vehicular traffic.

**ORDINANCE:**

Motion was made by Councilor Craig Henderson, seconded by Vice-Mayor Louis Martin, to approve the adoption of the following ordinance:

1. ORDINANCE NO. 2772 AMENDING THE ZONING ORDINANCE OF THE CITY OF SAPULPA; CHANGING THE ZONE AND DISTRICT OF LAND IN THE CITY OF SAPULPA, LOCATED +/- ACRES LOCATED IN THE E/2 E/2 W/2 SW/4 NE/4 OF SECTION 36, TOWNSHIP 18 NORTH, RANGE 11 EAST, THE CITY OF SAPULPA, CREEK COUNTY, STATE OF OKLAHOMA FROM AG (AGRICULTURE DISTRICT) TO RS-3 (RESIDENTIAL SINGLE-FAMILY HIGH DENSITY DISTRICT) PER SAZ-939; DIRECTING THE CITY CLERK TO SHOW EACH CHANGE UPON THE OFFICIAL ZONING MAP; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the passage and adoption of the emergency clause.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of March 20, 2017

**RESOLUTIONS:**

Motion was made by Councilor Hugo Naifeh, seconded by Councilor Wes Galloway, to approve the adoption of the following resolution:

1. RESOLUTION NO. 4474 OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 ANNUAL BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE VACCINATION/SPAY/NEUTER FUND IN THE AMOUNT OF \$5,000 FOR THE PURPOSE OF RECOGNIZING ADDITIONAL REVENUE TO PROVIDE FUNDS FOR SERVICES PERFORMED

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the adoption of the following resolutions:

1. RESOLUTION NO. 4475 OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 CAPITAL IMPROVEMENT FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$11,294.00 FOR THE PURPOSE OF PURCHASING A MOWER FOR THE CEMETERY DEPARTMENT;
2. RESOLUTION NO. 4476 OF THE CITY OF SAPULPA, OKLAHOMA, AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 ANNUAL BUDGET BY REALLOCATING APPROPRIATIONS IN THE AMOUNT OF \$166,972.00 IN THE SERIES 2014 STREET CAPITAL IMPROVEMENT FUND FOR THE PURPOSE OF PROVIDING FUNDS FOR THE COBB AVENUE PROJECT COSTS.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of March 20, 2017

**RESOLUTIONS - continued:**

Motion was made by Councilor Wes Galloway, seconded by Councilor Marty Cummins, to approve the adoption of the following resolution:

1. RESOLUTION NO. 4477 OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2016-2017 ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE FIRE CASH FUND IN THE AMOUNT OF \$150,000.00 FOR THE PURPOSE OF PURCHASING THE PARCEL OF LAND LOCATED AT 98 NORTH WALLACE STREET, OTHERWISE KNOWN AS THE FORMER CREEK COUNTY DISTRICT 1 FACILITY

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**BID AWARDS - CONSIDER AWARDING THE WATERLINE EXTENSION BID FOR THE SAPULPA YOUTH SPORTS PARK TO GARROW CONSTRUCTION OF SAPULPA, OKLAHOMA, AS BEING THE LOWEST AND MOST RESPONSIVE BIDDER, IN THE AMOUNT OF \$139,955.66 TO BE PAID FROM THE GENERAL OBLIGATION BOND FUND:**

Motion was made by Councilor Hugo Naifeh, seconded by Councilor Carla Stinnett, to table the award of bid for the Waterline Extension Project for the Sapulpa Youth Sports Park.

ROLL CALL: AYE-Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Hugo Naifeh, Carla Stinnett. NAY-Marty Cummins, Louis Martin. Motion carried 6-2.

**CONTRACTS:**

Motion was made by Councilor Craig Henderson, seconded by Councilor Hugo Naifeh, to approve the following contracts:

1. Approve the contract for sale and purchase of the former Creek County District 1 facility from the Creek County Board of Commissioners for the purpose of purchasing the parcel of land located at 98 North Wallace Street, for the creation of a new training facility for the Sapulpa Fire Department, for the sum of \$150,000.00, to be paid from the Fire Cash Fund;

**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of March 20, 2017

**CONTRACTS - continued:**

2. Approve an agreement with Lee and Brown Consulting Engineers, Inc., for the purpose of receiving professional engineering services to finalize design documents, provide bid period engineering services, and provide construction period engineering services for the water pump station at Reynolds Park for electrical system replacement, in the amount of \$15,400.00, to be paid from the General Obligation Bond Fund;
3. Approve an agreement with Guy Engineering Services, Inc., for engineering and construction services, for replacement of Sahoma Lake Bridge, in the amount of \$53,378.50 to be paid from the Street Improvement Sales Tax Fund;
4. Approve an offer from the Oklahoma Turnpike Authority, in the amount of \$3,840.00, for a section of city owned property to be used by the Turnpike Authority as a permanent right of way;
5. Approve a change order to the agreement with the Oklahoma Department of Transportation for the Main Street traffic signal replacement program for curb and guttering in the amount of \$10,126.00 to be paid from the Storm Water Management Fund;
6. Approve the City of Sapulpa's employee health insurance renewal with Community Care Insurance Company;
7. Approve the renewal of the City of Sapulpa's employee dental coverage with Delta Dental Plan of Oklahoma;
8. Approve the group life and accidental death insurance coverage renewal with Standard Insurance Company.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.

**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of March 20, 2017

**PUBLIC COMMENTS:**

There were no comments made to the council.

**ADJOURNMENT:**

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Craig Henderson, to adjourn the meeting.

ROLL CALL: AYE-Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 8-0.