

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION & FINANCE COMMITTEE
Meeting of April 18, 2016

The Administration and Finance Committee of the City of Sapulpa, Oklahoma, met Monday, April 18, 2016, at 5:30 o'clock P.M. in the Sapulpa City Hall, 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Members Present: Louis Martin, Jr., Vice-Chairman
Mike Hurt
Alan Jones

Members Absent: Reg Green, Chairman

Others Present: City Attorney David Widdoes, City Clerk Shirley Burzio, Fire Chief David Taylor, Assistant Fire Chief Brett Pennington, Park/Recreation Director John Waytula, Park/Recreation Assistant Director James Black, H. R. Director Becky McGinnis, Manager Pro Tem Rick Rumsey, Finance Director Pam Vann, IAFF #194 President Levi Coats, Firefighter Chase Johnson, and Park Friends Chairman Charles Bundrick

DISCUSS, CONSIDER AND RECOMMEND FOR COUNCIL APPROVAL THE PROPOSED ORDINANCE INCREASING FEES FOR THE SAPULPA AQUATICS CENTER:

Park and Recreation Director John Waytula reported the swim pool is in its seventh year of operation, and the attendance has been declining. Also, the pool was closed for 29 days in 2013, 25 days in 2014 and 27 days in 2015 due to bad weather. The lower attendance and pool closing has resulted in less revenue for the swim pool. And, the Park Friends Foundation has had to use its "rainy day fund" to subsidize the pool operations. Because revenue has been down, it is recommended the swim pool fees be increased to generate approximately \$18,000 to \$20,000 per year to fund the operation of the swim pool.

The recommended change to the swim fees are: Daily Admission - \$3.25 to \$4.00; Twilight Swim - \$2.25 to \$3.00; Individual Rate per swimmer for groups of 100 or more - \$2.25 to \$3.00; Lamp Swim - \$3.25 to \$4.00; Individual season pass - \$75.00/\$60.00 early bird rate to \$100/\$90.00 early bird rate.

Motion was made by Mr. Mike Hurt, seconded by Mr. Alan Jones, to recommend to the city council the adoption of an ordinance to increase the fees for the Sapulpa Aquatics Center.

Vice-Chairman Louis Martin called for the vote as follows:

AYE: Mike Hurt, Alan Jones, Louis Martin. NAY-None. Motion carried 3-0.

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DISCUSS, CONSIDER AND RECOMMEND FOR COUNCIL APPROVAL THE PROPOSED ORDINANCE INCREASING RENTAL FEES FOR THE SAPULPA SENIOR CITIZEN CENTER AND INCREASING MONTHLY CAMPING PERMIT FEES FOR RECREATIONAL VEHICLES AT LAKE SAHOMA:

According to the Park and Recreation Director John Waytula, the Sapulpa Parks and Recreation Advisory Board has recommended that recreational vehicle monthly camping fees at Lake Sahoma and the rental fee for the Sapulpa Senior Citizens Community Center building be increased. The increase of camping fees is estimated to generate \$3,600 in added revenues, and the senior center building rental rate will generate approximately \$3,162 in added revenues.

The proposed fees are:

Recreational Vehicle Monthly Camping Fee - \$300.00 to \$350.00

Building Rental/Senior Citizens Community Center - \$25.00 per hour to \$37.50 per hour

Motion was made by Mr. Mike Hurt, seconded by Mr. Alan Jones, to recommend to the city council the adoption of an ordinance increasing rental fees for the Sapulpa Senior Citizen Center and increasing monthly camping permit fees for recreational vehicles at Lake Sahoma.

Vice-Chairman Louis Martin called for the vote as follows:

AYE: Mike Hurt, Alan Jones, Louis Martin. NAY-None. Motion carried 3-0.

DISCUSS, CONSIDER AND RECOMMEND CITY COUNCIL APPROVAL FOR PROVIDING A TELEHEALTH PROGRAM TO THE CITY OF SAPULPA'S EMPLOYEES:

H. R. Director Becky McGinnis reported that TeleHealth is a telemedicine program. It will allow city employees access to a physician day or night via telephone or online video to get a diagnosis, treatment options and prescription, if necessary, for routine health conditions such as rashes, common colds and other minor issues. The cost to the city is \$6.95 per employee per month. It is anticipated the program will offset co-pay, deductible and out-of-pocket costs incurred by employees.

Motion was made by Mr. Mike Hurt, seconded by Mr. Alan Jones, to recommend to the council the approval of a TeleHealth Program for the City of Sapulpa's employees.

Vice-Chairman Louis Martin called for the vote as follows:

AYE: Mike Hurt, Alan Jones, Louis Martin. NAY-None. Motion carried 3-0.

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DISCUSS, CONSIDER AND RECOMMEND TO THE CITY COUNCIL FOR APPROVAL OF A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, CLARIFYING THE PROCESS FOR IMPLEMENTATION OF REQUIREMENTS OF 11 O.S. 51-108, INCLUDING ESTABLISHING PROCESS FOR CALLING AND SCHEDULING AN ELECTION PURSUANT TO SAID STATUTE; PROVIDING FOR ALL COSTS OF SUCH ELECTION, INCLUDING FUNDING COSTS OF CONTRACTS APPROVED BY SUCH ELECTION, TO BE IDENTIFIED, INCLUDED AND MADE A PART OF MONTHLY UTILITY BILLING STATEMENTS; RESCINDING ALL RESOLUTION IN CONFLICT; PROVIDING FOR SEVERABILITY; AND AN EFFECTIVE DATE:

According to City Attorney David, the city is awaiting an arbitration decision relating to the firefighters' contract. A resolution has been prepared to clarify the process for state law and city charter requirements, including establishing a process for calling and scheduling an election, in the event a decision is rendered from the arbitration hearing wherein the city's last and best offer is not selected by the arbitration board. The resolution would recognize the city manager as the "bargaining agent" for the city and be responsible for negotiation of labor contracts with the Police and Fire Unions. And, the city manager would have the authority and discretion to determine whether the issues are to be submitted to the voters.

Levi Coats, President IAFF Local #194, expressed his opposition to the resolution because the council is giving up their decision to call city elections. He told the committee that he has been negotiating with the city for the last eight years, and the city manager has not been in any negotiations. The persons negotiating on behalf of the city has been David Widdoes and David Weatherford.

Motion was made by Mr. Mike Hurt, seconded by Mr. Alan Jones, to recommend to the council the adoption of the resolution.

Vice-Chairman Louis Martin called for the vote as follows:

AYE: Mike Hurt, Alan Jones, Louis Martin. NAY-None. Motion carried 3-0.

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DISCUSS MATTERS RELATIVE TO THE FISCAL YEAR 2016/2017 BUDGET:

Manager Pro Tem Rick Rumsey told the committee that he and the Finance Director are working on a preliminary budget. It is too soon for them to provide any budget information.

The Administration and Finance Committee will convene a meeting on May 9, 2016, at 6:00 o'clock P.M. to discuss and review the 2016/2017 annual budget, and a meeting on April 25, 2016, at 6:00 o'clock P.M. to hear a presentation from the Fire Chief on the operation of the Fire Department.

ADJOURNMENT:

There being no further business to consider, the meeting adjourned.