

**Bartlett-Carnegie
Sapulpa Public Library
Library Board Minutes**

Library Board Minutes **March 24, 2016**

Board Meeting Date and Location: March 24, 2016 11:00 a.m. Board Room

- I. The regular meeting for the Library Board members was called to order. Roll call was done and a quorum was met.
- II. A review was done of the minutes from the last meeting. A motion was made by Clarence Barten to approve the minutes, and was seconded by William Shelton.
- III. Public comments: The purpose of the public comments section of the agenda is for members of the public to speak to the Library Board on any subject not scheduled on the regular agenda. The Library Board shall make no decision or action, except to direct the Library Director to take action, or to schedule the matter for Library Board discussion at a later date. **Those addressing the Library Board are requested to state their names and place of residence. Time allotted to each speaker will be 5 minutes. Maximum time for public comments will be 15 minutes.**
- IV. Committee Reports.
- V. Correspondence and/or Expense Reports. There was no correspondence. Expenses were reviewed in line-by-line item form. Expenses were broken down as to how it applied to Library services for Sapulpa Public Library.
- VI. New/Old Business.
 - A. Projects:
 1. It was reported that the Library will be closed Friday, March 25th and reopen Monday, March 28th at 9:00 a.m.
 2. The library will also be closed March 30th, 31st, and April 1st due to Oklahoma Library Association Conference in Tulsa, Ok. The library will reopen April 2nd at 10:00 a.m.
 - B. New or Existing Grants:
 1. There are more funds that will be in the grant for Karen Skaggs than what was approved earlier for her to attend the Public Library Association Conference.
- VII. Librarian's Report & Issues or Concerns:
 - A. The current fundraiser for the Friends of the Library are going well and was discussed. The Cookbook fundraiser ends April 1st. Recipes are still being brought in and emailed to SapulpaLibrary@cityofsapulpa.net .
- VIII. Adjournment. The next meeting will be Thursday, April 28, 2016 at 11:00 am. A motion was made by John Brock to adjourn and William Shelton seconded it.