



## MINUTES

### SAPULPA METROPOLITAN AREA PLANNING COMMISSION

Tuesday, May 22, 2018 - Regular Meeting - 7:00pm

City Hall, 2<sup>nd</sup> Floor Council Chambers

425 E. Dewey Avenue Sapulpa, Oklahoma

1. Call to Order

**The meeting was called to order by Chairman Andrew Probst at 7:00 p.m.**

2. Invocation

3. Pledge of Allegiance

4. Roll Call

**Members present: Deborah Frost, Lou Martin, Kayla Parnell, Andrew Probst, Valerie Sprague, Leon Warner, Randy Wood, John Mark Young**

**Members absent: David Smith**

5. Approval of the April 24, 2018 Minutes

**Motion to APPROVE made by Martin and seconded by Wood**

**AYE- Martin, Probst, Sprague, Warner, Wood, Young**

**NAY - None**

**ABSTAIN- Frost, Parnell**

**Motion PASSED (6-0-2)**

6. Consent Items (Lot-Splits):

A. **SLS-1087** – June Pope – Location: Southeast corner of West 111<sup>th</sup> Street South and South 193<sup>rd</sup> West Avenue

**Motion to APPROVE made by Parnell and seconded by Frost**

**AYE- Frost, Martin, Parnell, Probst, Sprague, Warner, Wood, Young**

**NAY - None**

**Motion PASSED (8-0)**

7. Public Hearing

A. **FP-2018-01** – Joe Kelley– Location: The Northeast corner of West Taft Avenue (State Highway 117) and South Bixby Street. More commonly known as 825 South Bixby Street. The applicant requests approval of a Final Plat “Pediatric Care of Sapulpa” and a waiver of Section 4.3 of the City of Sapulpa Subdivision Regulations of sidewalk construction.

**Staff report was presented by Urban Development Director Nikki White. In the staff report Director White stated staff was recommending APPROVAL of the Final Plat with the following conditions:**

- 1. The subject property shall be in compliance with all requirements of the City of Sapulpa Zoning Code and Sub-division Regulations, unless specifically waived by SMAPC and the Sapulpa City Council;**
- 2. Waiver of Section 4.3 of the City of Sapulpa Subdivision Regulations that sidewalks be constructed on the subject property**

**Interested parties:**

**None**

**There was NO public discussion for the item**

**Motion to APPROVE made by Young and seconded by Sprague**

**AYE – Frost, Martin, Parnell, Probst, Sprague, Warner, Wood, Young**

**NAY – None**

**Motion PASSED (8-0)**

B. **SUP-021** – Tiffany Cardon - Location: 4525 Edgewood. The applicant requests approval of a Specific Use Permit to allow an Air BnB use in an AG (Agriculture) District. (Request a continuance to June 26, 2018, applicant removed the Public Notice sign)

**Motion to CONTINUE to June 2018 meeting made by Parnell and seconded by Sprague**

**AYE – Frost, Martin, Parnell, Probst, Sprague, Warner, Wood, Young**

**NAY – None**

**Motion PASSED (8-0)**

C. **SUP-022** – Greg Goodman - Location: 4727 Edgewood. The applicant requests approval of a Specific Use Permit to allow an Air BnB use in an AG (Agriculture) District.

**Staff report was presented by Director White. In the report Director White stated that staff was recommending APPROVAL of the application with the following conditions:**

- 1. All guests to remain on the subject property at all times.**
- 2. Guests must call the occupants to gain access through the gate. Codes to the gate are not to be given out.**
- 3. If title of the property transfers or the occupancy of the property changes, the Specific Use Permit will be revoked.**

**Interested Parties:**

**Jim Holcomb - 4728 Edgewood Dr.  
Concerns: privacy, trespassing, safety  
Bryan Rice – 4723 Edgewood Dr.  
Concerns: Safety, liability, maintenance  
Creed Cardon – 4725 Edgewood Dr.  
Was in favor of the Air BnB application**

**Chairman Probst closed the Public Comment portion of the hearing  
Motion to APPROVE made by Martin and seconded by Sprague  
AYE – Frost, Martin, Parnell, Sprague, Warner, Wood  
NAY – Probst, Young  
Motion PASSED (6-2)**

**8. Old Business – None**

**9. New Business: Discussion of the meeting with downtown property owners regarding the "Downtown Maintenance Code".**

**NO ACTION REQUIRED**

**10. Adjournment**

**Motion to ADJOURN the city's portion of the meeting made by Parnell and seconded by Frost.**

**AYE – Frost, Martin, Parnell, Probst, Sprague, Warner, Wood, Young**

**NAY – None**

**The meeting was ADJOURNED at 8:00 p.m.**



SMAPC Chairman

6-19-18

Date