

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE
Meeting of November 21, 2016

The Administration and Finance Committee of the City of Sapulpa, Oklahoma, met Monday, November 21, 2016, at 5:30 o'clock P.M. in the Sapulpa City Hall, 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Members Present: Reg Green, Chairman
 Alan Jones
 Louis Martin, Jr.
 Hugo Naifeh

Others Present: City Manager Joan Riley, City Attorney David Widdoes, City Treasurer/Finance Director Pam Vann, City Attorney Administrative Assistant Amy Hoehner, and City Clerk Shirley Burzio

CONSIDER APPROVAL OF MINUTES FROM THE PREVIOUS MEETING:

Motion was made by Mr. Louis Martin, seconded by Mr. Alan Jones, to approve the minutes of the July 5, October 3, and October 4, 2016, Administration and Finance Committee meetings.

Motion carried by the following vote:

AYE-Reg Green, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None.

CONSIDER SCHEDULE OF COMMITTEE MEETINGS FOR THE 2017 CALENDAR YEAR:

Motion was made by Mr. Alan Jones, seconded by Mr. Louis Martin, to approve the schedule of committee meetings for the 2017 calendar year.

Motion carried by the following vote:

AYE-Reg Green, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None.

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DISCUSS AND CONSIDER REPORT FROM STAFF REGARDING THE FINANCIAL STATUS, BUDGET AND WAGES OF THE CITY, AND RELATED ISSUES:

City Manager Joan Riley updated the committee on the status of the salary survey for city employees. The salary survey for non-uniformed employees is being reviewed by staff, and she will bring back the results to the committee. Request for proposals for a management study of the Police and Fire Departments will be sent to vendors soon.

Finance Director Pam Vann told the committee the sales tax is remaining within budget.

No action was taken by the committee.

DISCUSS AND CONSIDER RECOMMENDING APPROVAL OF ORDINANCE PROHIBITING TOBACCO USE AT ALL CITY PARKS EXCEPT MUNICIPAL GOLF COURSE, SAHOMA LAKE, AND PRETTY WATER LAKE PROPERTIES:

Motion was made by Mr. Louis Martin, seconded by Mr. Hugo Naifeh, to recommend to the council the adoption of an ordinance prohibiting tobacco use at all city parks, except at the municipal golf course, Sahoma Lake and Pretty Water Lake.

ROLL CALL: AYE-Reg Green, Louis Martin, Hugo Naifeh. NAY-Alan Jones. Motion carried 3-1.

DISCUSS AND CONSIDER RECOMMENDING APPROVAL OF ORDINANCE AMENDING THE SAPULPA CITY CODE, PART 4, ANIMALS, TO PROVIDE FOR EXCEPTION TO THE RESTRICTION ON POSSESSING SWINE WITHIN CITY LIMITS:

Motion was made by Mr. Hugo Naifeh, seconded by Mr. Reg Green, to recommend to the council the adoption of the ordinance amending the Sapulpa City Code, Part 4, Animals, to provide for exception to the restriction on possessing swine within city limits.

ROLL CALL: AYE-Reg Green, Alan Jones, Hugo Naifeh. NAY-Louis Martin. Motion carried 3-1.

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DISCUSS AND CONSIDER RECOMMENDING APPROVAL OF AN ORDINANCE PROVIDING BUSINESS REGISTRATION AND LICENSING FOR ALL BUSINESSES IN THE CITY OF SAPULPA, AND RELATED ISSUES:

Motion was made by Mr. Alan Jones, seconded by Mr. Louis Martin, to recommend to the council the adoption of an ordinance providing business registration and licensing for all businesses in the City of Sapulpa, and related issues.

Motion carried by the following vote:

AYE-Reg Green, Alan Jones, Louis Martin, Hugo Naifeh. NAY-None.

ADJOURNMENT:

There being no further business to consider, the meeting adjourned.